

**SECHELT SENIORS ACTIVITY CENTRE  
5604 Trail Avenue Sechelt BC**

**Minutes of the Annual General Meeting  
Thursday February 19, 2015**

Board Members present: Kit Artus, Ron Atkinson, Phil Green, Brigitte Horn, Barbara Lightfoot, David Marsh, Joanne Rykers, Douglas Smith, Doug Whitworth

1. The Meeting was called to order at 1:30 p.m. by President Barbara, who welcomed Members to the meeting.
2. The singing of *O Canada* was led by Patrina Thomson, followed by a moment of silence in remembrance of all Members who have passed away.
3. There being 72 Members in attendance, quorum requirements were met.
4. Agenda was adopted.  
(Moved Wilma Lorimer/Seconded Leroy Pattison – CARRIED)
5. The Minutes of the AGM of February 20, 2014 were adopted.  
(Moved Monica Robb/Seconded David Lightfoot – CARRIED)  
There was no business arising from the Minutes

6. President's Report: Barbara Lightfoot

Barbara reported - Once more it is time to elect an Executive and Board for the coming year. This President is stepping down after two years in office and is looking forward to her new role as 'Past President'. You will find detailed activity reports in Part B of the AGM report, but here is an overview of events during the last year.

The year has seen a few changes in our Activities. Pickleball, still very popular, is now organized as a solely Centre activity. Sandra Cordero's 'Let's Dance' has replaced 'Delight in Dance'. The Pilates pilot did not receive a sufficient following so has been discontinued. The carpet bowlers and the table tennis players have increased their numbers. The poker players meanwhile are looking for new blood. Pickleball, Bridge and Exercise remain the three most well attended activities, while the many other programs keep a steady flow of active participants.

Membership numbers of the Centre remain very much the same around 1200. Some of you may have had the opportunity to pay your fees using a credit card. This is a new service provided by the use of 'the Square'. There have been a few problems, but we are getting there.

General events for all members this year have included the Spring Garage Sale, the Volunteer Luncheon, the Annual Open House, the pre Christmas Craft Sale, the Christmas Luncheon and the New

Year's Eve Luncheon. There are also monthly dances to which the general public as well as our membership is invited. The Friendship Tea, open to all, continues on the first Tuesday of the month from September to June, with 'Tea at Two' offered every Tuesday during July and August.

Our financial state remains healthy thanks to the good management of Brigitte Horn, treasurer and Maureen Heaven and Joan Fleetham as our money counters.

Maintenance of the building remains a high priority. Our Maintenance Director has formed a Maintenance Management Committee of five. This has reduced the number of items on the maintenance 'to do' list. Also a computerized database for record keeping has been instituted to keep track of all maintenance issues. Major projects this past year includes the refurbishing of the Sherlock Lane wall, indoor and outdoor light upgrades for greater efficiency and the front roadway signage upgrade. The wish list for the coming year includes the replacement of carpeting, painting of the Auditorium and painting of the parking lot spaces and curbing.

Three excellent performances were presented by members this past 12 months. The Funtastics with Berni G in February in a "Cold Nights - Warm Hearts" fund raiser for the cold weather shelter for the homeless. In October the Funtastics were once more on the boards with "Take Me Back To Dixie" – a rollicking Vaudeville review whose one afternoon show was a 'Sold Out' event. The third production was "Restless Spirits" – a look back to the early pioneers of the Sechelt area. The Chair actors group performed this three times at the Centre, to rave reviews. We are very fortunate to have so many talented members among us.

This year saw the 100<sup>th</sup> Birthday of Robbie Robson, one of the founding members of this building and Society. The Centre hosted a Tea Party for him, which was attended by his daughter, residents of Christensen Village where he now lives, the Mayor of Sechelt, the Provincial Member of the BC Legislature for the Sunshine Coast and members of the Sechelt Seniors' Activity Centre. Robbie was in fine form and enjoyed the occasion.

There have been no changes made this past year to the three contract workers. Each continue to give stellar service as Janitor, Activities and Rental Coordinator and Cook respectively and each of them often exceed the parameters of their contract.

Volunteers remain the lifeblood of this organization. Without them the Centre would not exist. To every volunteer I give my sincerest thanks for every moment you spend contributing to the betterment of the Centre. Mo Farn has once again exercised his fund raising muscles and added to the coffers of the Centre. Thank you, Mo, you have skills that I do not possess.

Special thanks are due to some of the unsung heroes and heroines we have among us: to Mike McCarthy and his security brigade, LeRoy Pattison, publisher of the Echo, Rene Betts and the bus drivers, Don James who has just recently retired from years of keeping the electric signage at the front of the Centre up to date, and, to all the Activity Chairs. Unfortunately these hard working volunteers tend to only get noticed when something goes awry.

To the General Membership – your welcoming attitude and smiles to each other as well as your greetings to me each day have made this past two years a very humbling experience. The Sechelt Seniors' Activity Centre is a unique and special place and I feel very honoured to have had the opportunity to be part of its operation.

To this outgoing Board; your help and support has been constant and invaluable – thank you.

## 7. Committee Reports

### a) Maintenance Report – Ron Atkinson

A Maintenance Management Committee has been formed made up of Bill Brown, Tony Stroud, Don Ficko, Thorne Underwood and Ron Atkinson. This committee is responsible for the ongoing operation of your physical plant. This includes planning, coordinating, administrating and budgeting.

A comprehensive computer database has been created by Tony Stroud to record all maintenance documentation for the control and management of maintenance activities. This will enable those who follow us to have records that we have lacked in the past.

The outside wooden planter walls have been replaced with concrete block and low maintenance landscaping.

The lighting system inside and outside of the building has been upgraded to energy efficient units. Auditorium lights have been altered to enable switching from front to back of the hall rather than side to side.

The front roadway sign lighting has been upgraded to efficient LED lights.

A new hatchway has been opened up into the auditorium attic which now provides a safe access using the Tela-Tower and ladder.

Auditorium exhaust fan motors have been replaced.

The stairs to the back park have been repaired and handrails added. The wooden barrier posts between the park & the lane have been replaced. Thanks Don Ficko.

The quilter's pink tables are in the process of being replaced with smaller, lighter ones by Thorne Underwood.

Several door handles and some locksets have been replaced.

Tables and chairs require ongoing repairs.

Items that we will be giving our attention to in 2015 are :-

Replacing the carpeted areas with either carpet or vinyl.

Paint auditorium walls.

Improve air ventilation in the office.

Parking lot stalls painting and curbing.

Improve the emergency lighting life during power outages.

Consider a handicap chair lift to the stage.

Install dampers on the roof HVAC units to eliminate the downdraft in the auditorium passageways.

We continue to keep an eye on the deterioration of the auditorium floor. The floor is cracking along subfloor plywood lines and is damaged from general usage.

The emergency radio antennae will be upgraded.

Ron recognized Jim Coffin, our dedicated contract janitor who provides excellent service. It is not just a job to Jim; he takes a personal interest in this facility.

b) Treasurer's Report – Brigitte Horn

The Centre is in a good financial position.

The attached Treasurer's Report was accepted.

Moved Cheri Kingsland/Seconded Mo Farn CARRIED

8. The President invited questions or comments from the floor

Bob Carol – Asked what the Maintenance budget was for this year. Ron advised that the budgeted amount is \$47,000 for this year.

Michael Bakst – Expressed appreciation for the kitchen for producing such wonderful lunches. And to the volunteers – thank you so much.

Joanne thanked Barbara for all of her efforts on behalf of the Centre as President and presented Barbara with a bouquet of flowers.

There being no further questions or comments, the 2014-2015 Board of Directors was dissolved and Barbara handed the meeting over to Douglas Smith, Past President and Chair of the Nominating Committee.

9. Elections:

Douglas explained that he would announce each position and the name of the party standing for the position. He would then ask three times for nominations from the floor. If there were no nomination from the floor, the person would be awarded the position by acclamation.

The results of the elections, all by acclamation, are:

|                       |               |
|-----------------------|---------------|
| President:            | Joanne Rykers |
| Vice-President:       | Wilma Lorimer |
| Secretary:            | Gillian Smith |
| Treasurer:            | Brigitte Horn |
| Maintenance Director: | Ron Atkinson  |

|           |                |
|-----------|----------------|
| Director: | Dorothy Fraser |
| Director: | Maureen Heaven |
| Director: | Wilma Lorimer  |
| Director: | David Marsh    |
| Director: | Barry Pruden   |

The new Board swore the Oath of Office and the meeting was adjourned.