

# SECHELT SENIORS ACTIVITY CENTRE

## SPECIAL BOARD MEETING

THURSDAY, MARCH 8, 2018

Present: Tess Apedaile, Dorothy Fraser, Charlie Jensen, Kit Artus (Guest), Ron Atkinson, Barbara Lightfoot, Donna Marsh, Margaret Boyd, David Lightfoot (Guest), Joanne Rykers

Regrets: Linda Stroud, Kit Moffat.

Meeting called to order at 12:30 pm.

1. The meeting was convened to discuss a proposal by Solution Based Construction. The proposal is that SSAC accepts the construction estimate as provided and contract with them to do the renovations without going to tender. They would be able to complete construction from June 1 – Mid October. The discussion focussed on the advantages to SSAC as: The timeline is the optimal time period for us, as it minimizes the disruption to our members, the activity schedule and loss of revenue. If we went to tender the earliest realistic start date is late June. We are not sure how many bids would be received, considering how busy construction companies on the Coast are, and what construction schedule guarantees would be provided. There are precedents for awarding contracts without tender when scheduling is such an issue. Peter Treuheit has cited the hospital as one example. Darren Kopeck and Solution Based Construction come highly recommended by the Credit Union, Commercial Loans Division, and by Peter Treuheit. The disadvantage for SSAC is the conflict of interest inherent in this arrangement. The SSAC contract with SBS would need strong safeguards for us, ie by a “Hold-Back” guarantee, and by checking references.

**MOTION: That SSAC accepts the proposal by Solution Based Construction to provide a fixed-price construction contract as per their Construction Estimate of February 14, 2018**

Moved by Charlie, second by Ron, carried unanimously.

Meeting adjourned 1:00 pm.

Joanne Rykers