

**SECHELT SENIORS ACTIVITY CENTRE
5604 Trail Avenue Sechelt BC**

**Final Minutes of Board Meeting
July 14, 2020, at 10:00 a.m.**

Attendees: CK Christopher Kane, KW Ken White, MEB Mary Bittroff, SG Sylvia Graber, KA Kit Artus, MB Margaret Boyd, BC Bev Coxford, MM Marnie Mulloy, TS Tony Stroud,
Absent: CO Christine O'Brennan

July 14, 2020, minutes:

Call to order at 10:10 a.m.
Moved to adoption Agenda TS/MM Carried
Moved to accept Minutes of June 9, 2020 MEB/KW Carried
Correspondence
Business arising from the minutes
Moved to accept Treasurer's report MB/MM Carried
New Business:

1. Strategy Plan - Ken passed out a document to be dealt with at the August board meeting.
2. Bev presented a very detailed review and plan to improve our whole review of our communication methods at the SSAC. It has been noted that there is a very great necessity to coordinate our communication services and to make our communication services easier to access and use. Also, that needs to be a central source of information so that members do not receive conflicting information.

It was moved that we approve up to \$2,000 to pay Edmund Arceo to develop, implement and update our communication tools including our Website, Facebook, Echo newsletter, and other information opportunities from our SSAC so that all sources coordinate, provide common information, are kept current and improve member access and service.

BC/MB Carried

Also, in sync with this work, Tony raised the need to deal with new computers that can facilitate our communication needs and Karyn Burney's request to update our SSAC Logo. These were both postponed but it is probably a good time to address both issues now.

3. The Building Focus Group report gave a detailed report. Kit and Marni will develop a 'mask' policy for our SSAC for our final approval at the August board

meeting.

Moved that we will support our move to a 'cashless' service to our members by widening our use of ticket packets to all activities as follows; members will be encouraged to purchase ticket packets at 10 tickets for \$30 for those activities that cost \$3 per session and 10 tickets (different colour) for \$50 for activities that cost \$5 per session and that this procedure will commence as of September 1st. This will include Pickleball ticket packets and replace the current Pickleball ticket packet purchase arrangement.

MEB/BC Carried

4. The reports of the President, Desk Focus group and Kitchen Focus group were presented and discussed.

Moved that there will be no further half year membership sales and that 'next year' memberships will begin on December 1st and be valid for use as of December 1st.

BC/TS Carried

5. Work will continue on a move to 'plastic' membership cards that can have multiple functions.

6. The rental policy clarification is tabled to the August board meeting.

7. There was a long discussion about our bus.

Moved that Ken will investigate options for our bus, including repair, future use, keep or sell questions, etc. and report to the August board meeting.

KW/BC Carried

8. There will be no dining room service in the near future. Items noted were the daily recording of all who come to purchase take-out food that will include their member number, name, phone number and a request to have and wear a mask while in the building hallways and line-ups. This is for Covid-19 follow up if necessary.

9. We need to activate a new Fund Raising Committee. This is tabled to the August board meeting and a request to our membership will be put in the Echo.

10. The moving of activity storage cupboards out of the Craft and Farish rooms into the hallway will be assessed, so that those rooms can be kept clean for designated usage times only.

The meeting was adjourned at 12:14 noon.

The next board meeting will be at the call of the chair or Tuesday, August 11, 2020, at 10:00 a.m.