

**SECHELT SENIORS ACTIVITY CENTRE
5604 Trail Avenue Sechelt BC**

**Minutes of the Annual General Meeting
Thursday February 20, 2014**

Board Members present: Tess Apedaile, Ron Atkinson, Phil Green, Dorothy Fraser, Maureen Heaven, Brigitte Horn, Barbara Lightfoot, Joanne Rykers, Douglas Smith, Linda Stroud, Doug Whitworth.

1. The Meeting was called to order at 1:30 p.m. by President Barbara Lightfoot, who welcomed Members and guests to the meeting.
2. The singing of O Canada, was led by Patrina Thomson, followed by a moment of silence in remembrance of all Members who have passed away.
3. There being 61 Members in attendance, quorum requirements were met.
4. Copies of the agenda had been distributed. No changes were proposed. Copies of the Minutes from the General Meetings of February 14th, 2013 had been distributed. As there were no changes proposed, and no business arising from the minutes, a motion to approve the agenda and minutes was proposed by Mo Farn, seconded by Mike McCarthy and carried by a vote of the membership.

5. President's Report: Barbara Lightfoot

Barbara reported that 2013 was another very successful year for the Centre. The number of activities continues to grow, as does the number of members enrolled in the activities. There are presently more than 40 activities being offered to the Membership. The Centre is a welcoming and friendly community. Barbara noted that the Annual Report is available. Part B of the report contains a detailed report from all of the activity chair people.

Finances are in good shape. Barbara recognised the contribution of our Treasurer, Brigitte Horn and her able assistants.

The building is in good repair. Barbara recognised the contribution of our Maintenance Director, Ron Atkinson and of Bill Brown, who give so much of their time to the Centre. The storage area is now completed, which allows for a work area for Ron and Bill as well as much needed storage.

The Centre is fortunate to have the services of such a dedicated Board of Directors, who are unstinting in their efforts. Barbara noted that the Membership is well served by the Board and offered her thanks to the Board for their support.

Barbara requested that the Membership review the 2013 Annual Report, noting that further copies would be printed if they are required.

In closing, Barbara noted that when walking around our Centre, one could not help but notice goodwill in abundance and thanked the membership for their smiles and encouragement.

a) Computer Programs: Phil Green

Phil reports that Computer Training for our members continues to be popular. Our computer training programs provide information to help seniors function effectively in our ever changing technological world.

Phil reported on the numbers of courses offered, the number of attendees and the number of volunteer hours donated to the programs.

Phil also reported that 2 complete computer packages were donated to needy families through Habitat for Humanity.

b) Kitchen Committee: Doug Whitworth.

Doug reported that there are 2 cornerstones to our kitchen. The first is our cook, Emily. The second is the volunteers who give so selflessly of their time and energy. Doug thanked Emily, the Kitchen Volunteers and the Kitchen Committee for their endeavours over the past year.

Doug reported that expenses had been met, due in large part to Emily's ability to manage the kitchen with very minimal waste.

A frozen entrée program was launched at Christmas and proved to be very successful and popular with the membership. The Committee is looking into the feasibility of continuing this program on a year round basis.

c) Maintenance Report: Ron Atkinson

Ron reports that he and his co-chair Bill Brown remain busy. Ron also notes that many of the Centre's expenditures are through the maintenance area.

- Ron reported that the storage area extension has been completed at a cost of \$39,000.
- The kitchen renovation is complete with new cupboards and paint throughout and a new fire suppression system. The bar beverage cooler has been replaced.
- Lighting in the Farish room has been upgraded, as have the outside pole lights. These upgrades are to more efficient units that give better light.
- Ron thanked the Lions Club for their donation of 40 chairs. 60 new chairs were purchased.
- An electrical upgrade was undertaken to try and prevent breakers tripping so often.

- We are currently requesting quotes for replacement of the wooden parking lot planters and shrubs.
- There are some difficulties in the attic with ventilation over the stage area where fan motors need to be replaced.
- Ron reports he is keeping an eye on the auditorium floor as this will need to be replaced at some time. There may also be some painting to do in the auditorium.

Ron thanked Bill Brown, co-chair of the Maintenance Committee, who has done a great deal of hard work on behalf of the members. Ron went on to note that he will be forming a maintenance committee as he and Bill need some help to keep up with the ongoing requirements of the Centre. At the moment there is a need for someone with a welder to help repair chairs.

Ron went on to thank to Jim Coffin, our contracted cleaner since 2007, who continues to serve us very well. Jim's contract will be renewed for another two year term.

d) Membership Committee: Joanne Rykers

The Committee meets 5 times a year. Their main responsibility is to promote membership and plan the open house. There were over 200 participants at the last Open House as people enjoyed showcasing the various activities. There are 1255 Members registered for 2013, and increase of 67 over last year. 30% of this increase was new members.

e) Treasurer's Report: Brigitte Horn

Brigitte noted that the Financial Report is available in the Annual Report and invited members to go over some of the more interesting figures with her. Brigitte thanked her helpers who are at the Centre every day. Brigitte requested questions from the floor. There being none, Brigitte concluded by saying that the Centre is in a stable financial position.

The President invited Questions or comments from the floor.

There being no questions, Barbara handed the meeting over to Douglas Smith, Past President.

Douglas noted that two members of the present Board will not be standing again. Douglas thanked Charles Ranchie for his service as a Board Member and Doug Whitworth for his service as Vice-President.

Douglas explained that he would announce each position and the name of the incumbent. He then would ask three times for nominations from the floor. If there were

no nominations from the floor, the incumbent would be awarded the position by acclamation.

The results of the elections, all by acclamation, are:

- President: Barbara Lightfoot
- Vice President: Joanne Rykers
- Secretary: Linda Stroud
- Treasurer: Brigitte Horn
- Maintenance Director: Ron Atkinson

- Director: Kit Artus
- Director: Dorothy Fraser:
- Director: Phil Green
- Director: Maureen Heaven
- Director: Doug Whitworth.

There being no other nominations, Douglas welcomed the new Board of Directors.

Barbara Lightfoot then thanked everyone for attending and asked for a motion and second to adjourn the meeting.

The members were then served refreshments.