

**SECHELT SENIORS ACTIVITY CENTRE SOCIETY
5604 Trail Avenue Sechelt B.C.**

**ANNUAL GENERAL MEETING MINUTES
Thursday February 16, 2017
1:30 pm**

Board Members present: Kit Artus, Ron Atkinson, Dorothy Fraser, Wayne Jensen, Barbara Lightfoot, Wilma Lorimer, Donna Marsh, Kit Moffat, Joanne Rykers, Gillian Smith, Tony Stroud
Absent: Margaret Boyd

Guest: Peter Treuheit, Mobius Architecture

104 members were in attendance meeting the quorum requirement.

- 1/2. President Joanne Rykers called the meeting to order and Barbara Lightfoot led the singing of *O Canada*.
3. Moment of silence was observed to remember those Members who have passed away.
4. Agenda was adopted.
Moved Margaret McDougal/ Seconded Ed White – CARRIED
5. Minutes of the General Meeting – October 20, 2016 – were adopted.
Moved Barry Pruden/ Seconded LeRoy Pattison – CARRIED
6. Expansion Project - Information Meetings - Feedback
Joanne spoke to the information meetings and the good suggestions coming out of those meeting, i.e. kitchen traffic flow; new hot water tank; coffee machine area. All relevant suggestions will be included in the plan.

A slide presentation was given by Peter Treuheit of Mobius Architecture Inc., showing the building overview, the areas where expansion and renovations were planned and the preliminary plans to date. Peter stressed the plans showed our first go-round and were certainly not, by any means, the final plans which would be presented to a contractor. Consultation with Centre Committees and the Membership are ongoing.

Several good suggestions and questions were asked and it was encouraging to see the amount of interest shown by the membership.

Joanne then read out the Special resolution.

A motion to Adopt the Special Resolution was then asked for:
Moved by David Lightfoot/Seconded by Weldon Congdon.
Voting Ballots, presented to all voting members present were now collected and counted.

7. While the ballots were being tallied, Joanne carried on with the President's Report and the Annual Report which was available for members to pick up.

Please see attached for Joanne's overview report on the highlights for the year.

Joanne also announced we had just received a phone call from our MP, Pamela Goldsmith-Jones that we were approved for a \$25,000.00 New Horizons grant to replace our auditorium floor.

8. Directors' Reports

Maintenance Committee: Tony Stroud reported on the:

- Goals and Guidelines developed for the Maintenance Group;
- the upgrades to safety and security;
- Installation of a heating and cooling system for the office'
- Accessibility upgrades - i.e.: faucets in washroom and upgrades in the handicapped washrooms;
- Reduction of building deficiencies.

Treasurer's Report: Donna Marsh reported:

- The Centre's continuing goal to keep activities and lunches affordable for members;
- the accounts have been submitted to our Accountant, Peter Telfer, Chartered Professional Accountant;
- The budget has been developed for 2017.

Thank you to the Board Members and all the volunteers who pitch in and help out. We could not do it without their assistance and it is very much appreciated.

Donna then moved to adopt the Financial Statements for 2016
Seconded by Linda Stroud. Carried

9. Question from the Floor: could we use token rather than cash, or perhaps, both? Joanne noted that we would ask the new Board Members to look into this.
10. The Ballot tabulation was completed: with 104 members present, the vote resulted in 94 votes In Favour, five votes Not In Favour and two spoiled ballots.

The Special Resolution was passed.

11. Joanne handed the meeting over to Barbara Lightfoot , Chair of the Nominating Committee. Barbara thanked the present Board for all their hard work and devotion to the smooth running of the Centre. She then dissolved the current Board.

Barbara called out all the names of the members who had volunteered for positions on the Board and asked them to come to the front and say something about themselves:

Joanne Rykers for President, Wayne (Charlie) Jensen for Vice President, Gwen Austen for Secretary, Donna Marsh for Treasurer, Tony Stroud for Maintenance Director. Directors at Large: Ron Atkinson, Kit Moffat, Margaret Boyd (in absentia, made her wishes known she was willing to run), Dorothy Fraser. As Joanne is running again for President, I, Barbara Lightfoot, shall remain on as Past President .

The Directors briefly introduced themselves.

As only one candidate ran for each position, these Board Members are elected by acclamation . Barbara then administered the Oath of Office.

Congratulations to the new Board Members for 2017.

The new slate of Officers and Directors are as follows:

President: Joanne Rykers
Vice-President: Wayne (Charlie) Jensen
Treasurer: Donna Marsh
Secretary: Gwen Austen
Maintenance: Tony Stroud
Past-President: Barbara Lightfoot

Director: Margaret Boyd
Director: Dorothy Fraser
Director: Kit Moffat
Director: Ron Atkinson
Director: vacant
Director: vacant

12. Comments and Questions from the floor - none at this time.

13. The meeting adjourned .

The meeting was followed by refreshments.

6. Expansion Project (Background)

Information Meetings - Feedback:

The Expansion Project began over a year ago and today is the culmination of many hours, much discussion, and Ron Atkinson dreaming about plans and drawings! Our proposed plan was described in the Echo and on a Board in the Lobby. We also had two 'Information Meetings'. The questions and suggestions from the membership have been very helpful and will be incorporated. There were good suggestions: about the traffic flow in the kitchen and dining room; the need for a new hot water tank; how to incorporate the coffee area, Library and seating area in the new lobby space; and some very good questions about the provisions for the financial management of the project.

Visual Presentation

I would like to introduce Peter Treuheit, Architect with Mobius Architects in Sechelt, who has been working with the Planning Committee this past year. He has met with the committee several times, attended meetings with us at the District of Sechelt (DoS), submitted and explained dozens of drawings and presented the current version to the Board. It has been a pleasure to work with Peter. Today, he will explain our proposed expansion plan in detail, and answer any questions you have. and, he has very nice drawings.

President's Report

This is the opportunity for the Board to report to you, the Membership, about the accomplishments of the Centre during the past year, 2016.

The detailed reports are in the Annual Report, which is available for you to take a copy. It contains, in part A, the President's Summary, Financial Report, other Executive Reports and Committee Reports. Part B contains individual reports from all Activities. So today, I will give you an over view of my report, and leave you to read the details in the Annual Report.

SSAC had a very successful year in 2016, both financially and in Membership participation. We estimate over 500 people per week participate in scheduled activities. In addition, more go on bus trips, attend dances and other special events. The kitchen served over 13, 000 meals, a new high. We also had two special, sold out theater productions, one by the Funtastics and one by the Chair Actors in conjunction with Driftwood Players. Special Events this year included the Garage Sale, Christmas Craft Sale, Volunteer Appreciation Lunch and the Christmas and New Yea's lunches.

We had a very successful year financially as well. Total revenue from all sources was over \$355,000, with a net income of over \$60,000. This income is largely from Activity

and Event fees, Kitchen Income and Membership. Rental Income contributed \$28,000 and we received Grants in the amount of \$24,500.

Attachment to the Minutes -Annual General Meeting Thursday, February 16, 2017

President's Report (Cont'd)

Membership numbers for 2016 were 1200, and we continue to be the best deal in town with annual fees of \$25.00, while most Activity fees are \$3.00. We are able to operate so successfully, with high quality services and low costs fees, because of the strength of our volunteer work force. From the Board Members to the Activity Chairs, Kitchen, Reception, Committee Members, Special Projects and many more, the SSAC is one of the largest organizations in Canada to be run almost exclusively by a volunteer workforce. I think because of this, we earn a high level of support and recognition from the community at large and various levels of government.

An example of this is, I just heard this morning we have received a grant of \$25,000 from the Federal Government's New Horizon's Program. This grant will be used to replace the Auditorium floor - this work will be done this summer.

Success is, like many things in life, a two edged sword. We, the Board have had to come to grips this year with the fact that our facility needs more room if we are to maintain the high standard of service people expect. So, with your approval, we hope to embark on our proposed Expansion Plan.

In closing I would like to thank the Board for their hard work and dedication this past year. It has been a pleasure to work this team. I also thank you all for your support.

Joanne Rykers
President