

SECHELT SENIORS ACTIVITY CENTRE
5604 Trail Avenue Sechelt BC

Minutes of the Special Board Meeting
Wednesday September 6, 2017

Present: Ron Atkinson, Margaret Boyd, Dorothy Fraser, Charlie Jensen, Barbara Lightfoot, Wilma Lorimer, Donna Marsh, Joanne Rykers, Linda Stroud, Tony Stroud, Kit Moffat.

President Joanne Rykers called the meeting to order at 10:00 am

1. The purpose of this meeting is to review the revised Policy and Procedures Manual. This manual will be kept in a binder in the office. If you have occasion to use the manual and you see something that doesn't work, bring that to a board meeting.

The entire manual was then reviewed

Motion: to adopt the Policy and Procedures Manual as amended
Moved by Ron Atkinson/ Seconded by Tony Stroud. Carried

Meeting was then adjourned

Minutes submitted by Wilma Lorimer

The amended copy of the Policy and Procedures Manual is attached as part of these minutes.