

**SECHELT SENIORS ACTIVITY CENTRE
5604 Trail Avenue Sechelt BC**

**Final Minutes of Board Meeting
November 19, 2019, 10:00 a.m.-11:00 a.m.**

Attendees: JR Joanne Rykers, CK Christopher Kane, MEB Mary Bittroff, SG Sylvia Graber, KA Kit Artus, MB Margaret Boyd, NP Norma Pruden, TS Tony Stroud, CO Christine O'Brennan
Absent: WL Wilma Lorimer, KT Kathy Turner

1. Call to order at 10:05 a.m.
2. Motion to adopt agenda. **KA/MB Carried**
3. Motion to table all regular items for November board meeting (see attached regular agenda) to the December 10th board meeting and to only deal with the urgent items on November 19th. **MEB/TS Carried**
4. Motion to accept letter of resignation from Kathy Turner from our board due to time needed to heal. **KA/NP Carried**
5. Treasurer's report for October, 2019. (attached). Changes to reports now include accounts payable and next month will include accounts receivable as well. Also, the request for a ticket program for pickleball is being rolled out now with the month of December to iron out the details. this will save the players to always needing cash. The change float needs adjusting re: Coinage needed for lunch floats. ACTION: Christine, also, ACTION: Joanne to work out procedures with Sylvia. Motion to accept Treasurer's report for October, 2019.
KA/CO Carried
6. Financial item: Motion to approve contract for 2020 accounting services with Richmond + Feenstra Chartered Professional Accountants; subject to inclusion of a fee schedule and a term renewal clause. **MB/TS Carried**
7. Financial item: Board motion to approve inclusion of building amortization in our financial reporting in future. **MB/TS Carried**
8. Motion to approve SSAC Christmas holiday 'kitchen' closure from December 20, 2019 to January 6, 2020., but, SSAC office will open for January 2 and 3, 2020.
MB/CO Carried
9. Adjournment at 10:45 a.m. (Next meeting December 10, 2019.)