

SENIORS ACTIVITY CENTRE
5604 Trail Avenue Sechelt BC
Minutes of Board Meeting
November 10, 2020

Attendees: CK Christopher Kane, KW Ken White, MEB Mary Bittroff, KA Kit Artus, MM Marni Mulloy, TS Tony Stroud, MB Margaret Boyd

Absentees: BC Bev Coxford

Call to order at 10:09 a.m.

Adoption of Agenda. Motion to adopt agenda. KA/MM Carried

Correspondence -

Minutes. Motion to accept minutes of October 20, 2020 board meeting. KW/KA Carried

Executive reports:

Vice-President Report - Ken - Ken has found a volunteer, Lucy McKiernan, to initiate preparation of a manager profile by gathering thoughts of several board members, several leading volunteers and others. This will be brought to the December board meeting for discussion.

Treasurer's Report - finances will be updated for the December board meeting.

Old Business:

1. Email motion to cancel Fall Membership Meeting due to Covid-19. Carried

2. Email motion to approve \$15,000 to replace the kitchen air exchange unit with funding from general revenue. Carried

Reports:

1. Park Committee report - Mary - This was a long discussion trying to determine a path forward. Numerous suggestions were given and no approved decisions were made at this time. However, Mary will follow up on discussion items for the December board meeting. One major initiative was generally supported that we extend a request for suggestions from our members and our community.

2. Report on implementation of new system for member cards - Tony/Marni - The new system is now being implemented. This means that memberships from now on will renew on a member's anniversary date rather than on January 1st every year. With this system, the annual rush for memberships will be spread over the year.

3. Rentals and activity update - Kit - Activities that do not use their booked times and have not previously informed the SSAC that they were cancelling, will be charged a \$25.00 surcharge to cover lost revenue (this relates to pickle ball only at this time).

New Business:

1. Discussion on Activity consumables and unauthorized expenses - **Motion that personal equipment and consumable supplies will no longer be supplied by the SSAC but will be supplied for and paid by participants. MB/MM Carried**

2. Discussion about activity fee increases. **Motion that activities fees will all increase**

as of January 1, 2020, from \$3.00 to \$4.00 and from \$5.00 to \$6.00 due to increased costs to supply activities. MM/KW Carried

3. Volunteers - discussion of increasing numbers in office. Kit will monitor this issue. Pam Fouts will come in one day a week from 1:00 - 2:00 p.m., to count income and tally results and also be in charge of this task and her helpers.

5. Re-visit of photocopier use and charges - Mary (*Photocopier - All photocopying for activities, renters and members will be charged 25 cents each per copy to cover our costs for ink, cleaning and upkeep of our machine. MM/TS Carried*) Mary raised concerns that a group such as the ukulele group who needed numerous copies for their participants needed some sort of a reduced rate. Marni volunteered to pursue this with them. Also, Marni will research the cheapest source of paper for us and compare printing prices in our community for multiple copies.

6. Constitution, etc. update - Chris - A long discussion took place to reach a consensus on our future directions in our board leadership. Ken will search for a realistic comparison of our past board governance and a new vision of how our board can govern effectively in our new expanded responsibilities that test our past practices.

Adjournment at 12:42 noon.

Next Board Meeting will be at call of the chair or Tues., Dec. 8, 2020, 10:00 a.m.

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