

SENIORS ACTIVITY CENTRE
5604 Trail Avenue Sechelt BC
Minutes of Board Meeting
January 12, 2021

Attendees: CK Christopher Kane, MEB Mary Bittroff, KA Kit Artus, TS Tony Stroud, MB Margaret Boyd, BC Bev Coxford, MM Marni Mulloy
Absentees: KW Ken White

Call to order at 10:09 a.m.

Adoption of Agenda.- Motion to adopt agenda. KA/MM Carried

Correspondence - none

Minutes: Motion to accept minutes of December 8, 2020 board meeting. MB/BC
Carried

Special presentation and discussion with our financial manager, Mercy Campbell. Mercy provided a very detailed explanation of our new accounting procedures and uses of the 'Square' to clarify new ways we can simplify our methods of dealing with money matters and new ways of reporting to the board. Mercy provided very interesting and informative information and answered many questions. We also discussed more ways that we can use our member cards.

Moved that we have Mercy go ahead with her recommended changes to our accounting procedures. MEB/TS Carried

Old Business:

1. Update on Covid-19 activities rules - Kit reported on new rules for 'Low Energy Activities' such as 2.7 meter distancing of participants, mandatory masks and instructors to use microphone system and work from stage in the auditorium. Our goal is to begin such activities hopefully in March.

2. Notice of Praxis motion passed by email: "Moved that Praxis carry out the work required to secure a list of suitable candidates for the invoiced total cost of no more than \$4,794.00 including advertising in the Coast Reporter and on 'Indeed' for all services described in their outlined contract."

3. We moved to accept a new policy for Directors liability insurance with Westland Insurance at the highest level. MEB/BC Carried unanimously

Reports:

1. Financial statements - Mercy Campbell accounting reorganization

2. Communications update - Bev reported on new directions for our monthly Echo newsletter.

3. Federal election update - Chris reported that a tentative rental agreement similar to the provincial election contract has been forwarded to Ottawa by Debra Johnson, the local coordinator for federal election planning and preparation.

4. Thank you raffle - Mary reported that we are now selling 'Thank You' raffle tickets for a chance to win \$100 worth of Emily's frozen dinners. BC Gaming approved our license to sell 200 tickets at \$5.00 each with the winning ticket draw to be held February 10, at 2:00 p.m.

5. Life-time members for 2020 - Chris reported that only one nomination was received this year. That person will be announced at the February board meeting.

New Business:

1. AGM planning including location or zoom and quorum needs - Mary reported that the provincial government has extended the time for AGM's to December 31, 2021 due to Covid-19 meeting difficulties. We will still send in 2020 financial reports, a 2021 budget and board of directors information.

2. 2021 Board elections planning - Due to not having AGM elections we are requesting letters of application from people wishing to serve on the board this year. All present board members will retain their positions until such time as they wish to retire or until we are able to have an AGM.

3. 2020 Annual report - Mary requested all board members to send in annual reports for their areas and she will prepare a 2020 Annual Report in the next month that will be made available to members. However, the usual activity coordinator reports will not be required due to Covid-19 interruptions in their programs.

Adjournment 12:20 noon.

Next Board Meeting will be at call of the chair or Tuesday, February 9, 10:00 a.m.

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