

June 9, 2020

Call to order 10:30 a.m.

Correspondence:

- Resignation of Fred Schembri
- Resignation of Joanne Rykers

Motion to approve March 10, 2020 minutes. MEB/KA

Carried

Motion to ratify Email approval of cancellation of SSAC board meetings due to Covid-19 pandemic.
KW/MM

Carried

Notice that filing of BC and CRA charity society reports and Sechelt Tax Exemption application completed as required.

President's report: Written report distributed and attached to minutes.

We received a federal grant to support pay for Emily during Covid-19 closure.

Discussion took place about bus insurance and storage costs until use would return so as to save money.

Secretary's report: Re: Board status of Past Presidents in future of the SSAC. It has been clarified with Robert's Rules of Order that our Constitution does not have Past President's as voting members of our board. We can change this status if we wish by changing our constitution at a membership meeting but immediately we must stop our assumed voting and membership on the board of Past Presidents. As a result, we will not be appointing anyone to the current board to replace Joanne Rykers. In future, if a Past President wishes to be a voting member of the board, they will have to run for election at the AGM for one of the 12 board positions and be successful in the annual election.

Treasurer's report: Motion to accept March and April and May financial statements. SG/TS

Carried

Old business:

Motion to repeal the October, 2019, board motion to pay down \$40,000 on the mortgage at SC Credit Union in July, 2020. (This is due to our financial needs incurred by loss of revenues due to the Covid-19 closure of the SSAC.)

KW/MM Carried

New business procedures:

- Covid-19 Focus groups are being initiated to manage various areas of concern as we slowly open our food service and SSAC services and activities. These include Building Facility, Front Desk, Rentals and Kitchen/Dining Room. Also, it was noted that security measures and key holders need to be reviewed in light of Covid-19 safety management.

- Pickleball - Written report regarding the development of an online booking tool for the auditorium presented to the board by Tony. Attached to minutes.

- Risk assessments - report given by Kit.

Health and Safety standards have been completed and will be posted on the website and in binders in the office.

Forms and records will be kept in binders in the office as well.

Risk assessment reports have been completed by all activity leaders with mixed plans.

The next board meeting will take place on July 14, 2020, at 10:00 a.m.

Adjournment was at 12:15 noon.

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### President's Report for June BOD meeting

As some members have expressed to me; not since WWII have they experienced the type of difficulty with which we currently have been afflicted. In a very short period of time, our way of life has changed in a most significant way. As we try to muster through the current health emergency, challenges will present themselves daily.

At the Centre, challenges have been equally daunting. Our vulnerable membership will continue to endure setbacks, as we piece together responses to the evolving situation. Some activities have been cancelled, some delayed and some are itching to get back to it. It's going to take time and your patience to bring the centre to its "new normal".

As a result of the current health emergency, a focus team was assembled to forge a path forward through these uncharted waters. That team consisted of 5 current board members and a regular member of long standing. Each team member brought specific attributes to the table. While adjusting to the changing environment, the team has identified issues that require swift action. The logistics of frozen food sales, while ensuring the safety of our members; risk assessments and a health and safety policy development; and some of the tools necessary to change our previous model of administration have been the first priorities to be addressed.

One of the goals of the present administration is to transition the Board from one dominated by operations to one of governance and oversight. Given the timing of the pandemic, this need has become more evident than ever. Moving forward, a focus group approach will be used to address distinct objectives. As these special objectives are identified, participation in the respective focus groups will be requested. Time sensitive responses from each focus group will be needed to develop new policies. Board and regular members will be called upon to help out in the execution of these focus groups.

Since our closure, we have advanced the previously planned summer maintenance work. We anticipate this work to be complete by mid-June. With this work behind us and appropriate protocols in place, we may continue the process of opening to limited activities. Some amenities previously enjoyed have been reduced or eliminated. The coffee station and water dispenser have been removed as they were communal and we could not confirm a path to their safe usage. Activity participants will be encouraged to bring their own water. Access to the building and areas within the building will be restricted. Our vigilance will continue to be guided by the provincial and regional public health officers.

Hand washing is encouraged and spray sanitizers are available. We all have a duty to clean up after ourselves. Let's make use of our time and think about our fellow members who will be using the space next.

In closing, please ensure that your concerns are forwarded to the SSAC mailbox and in turn they will be answered by our rapid response team.

Your continued cooperation and patience is appreciated.

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