

SECHELT SENIORS ACTIVITY CENTRE
5604 Trail Avenue Sechelt BC
Minutes of Board Meeting
March 16, 2021, at 9:30 a.m.

Attendees: CK Christopher Kane, KW Ken WB Mary Bittroff, KA Kit Artus, TS Tony Stroud

Absent: BC Bev Coxford

Call to order at 10:20 a.m.

Adoption of Agenda.

KW/MB Carried

Acceptance of Minutes of February 9, 2021 board meeting

MB/KW Carried

Correspondence - none

Business Arising from the Minutes

- Manager hiring going well

- Kit has rescinded her resignation from the board in order to retain board integrity through COVID-19

Reports and new business:

- President's Report – Chris - All board members were very supportive of Chris's report

Advertising - We hope to promote our current services on social media and our hope is that past members will sign up now for 2021 memberships to support our centre through these difficult times. We appreciate Pam's support on social media. It is very supportive to have her posts on Everything Sechelt and Duane Burnett.

- Treasurer's Report for February - Many questions were asked.

- Can we spread insurance cost over 12 months to reflect month to month costs?

- What were the cerb payments results?

- The kitchen costs did not include staff costs, is it possible to report a total costs summary of our food service? Chris will query Mercy on these items.

- Are we reporting our accurate "holiday accounting" for Emily when she was a contractor rather than an employed person by us? It is very important to determine the results of this question! Chris will deal with this issue. We need to reserve an accurate hold-back and thus this is an important question to be determined in the event of contingent liability.

The income from our rental to Coastal Health for a vaccination centre is \$2,000 per month.

- 2020 financial statements from our accountant will soon be available.

Tony questioned the tally of our depreciation expenses.

- It was determined that it would be necessary for any new appointed manger to meet with the board. At the next meeting, it will be necessary to both set a date for the new manager to begin and also to hone the duties required of our new manager with their input.

- Publicity for SSAC, etc. - Kit - It was suggested that we publish the amounts of donations (not the donors) to encourage others to donate.

- Technical needs - Tony - Kit is in contact with Telus for a donation of re-furbished computers or laptops.

Adjournment at 11:12 a.m.

Next board meeting April 13, 2021 at 10:00 a.m.