



SECHELT SENIORS ACTIVITY CENTRE

5604 Trail Avenue, Sechelt B.C. V7Z 0H9

Minutes of Board Meeting

July 13, 2021

Present: Christopher Kane, Ken White, Diana Mumford, Kit Artus, Mary Bittroff, Tony Stroud, Lori Stemmler

1. CALL TO ORDER

- start of meeting at 10:10 a.m.

2. ADOPTION OF AGENDA

- Additions to Agenda
 - Information about Echo
- **MOVED** as amended: Ken/Tony

CARRIED

3. ADOPTION OF MINUTES

- Approval of Board meeting minutes of June 08th, 2021 as presented
- **MOVED** Ken/Diana
- Approval of Board meeting minutes of June 22, 2021 Special Board meeting as amended
- **Moved** Diana/Ken

CARRIED

CARRIED

4. CORRESPONDENCE

- a) resignation by Kit Artus effective today
 - Appreciation expressed by Ken on behalf of the Board for Kit's extreme amount of commitment and work during these challenging times through COVID
 - Kit will continue to cover the office on Tuesday until further notice
- b) resignation by Mary Bittroff
 - Mary Bittroff submitting resignation as of August 25th 2021
- c) Letter of termination of agreement by Vancouver Coastal Health for their use of the facility
 - **MOVED** receipt Diana/Ken

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

- None

6. REPORTS & NEW BUSINESS

a) President's report – Chris

- from Ken as VP to be issued in echo
- **MOVED** to table Diana/Ken

CARRIED

b) Financial Report - Chris

- Application submitted for District grant
- Lori will research the New Horizon grant process
- Net income \$301.81 not a negative number
- overall income statement for the first six months – ahead of last year's first six months, net income \$1200 above last year
- Comox Seniors Centre encouraging membership with membership incentives
- defer approval of Financial Report until next meeting as not provided to all Board members in time to allow consideration



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c) Fundraising - Kit

- Services Auction – update on support
- will hold until a larger team can be created
- Kit will talk to Marni about continuing on

d) Focus group – Kit: identify issues for opening

- needs to be taken on by continuing members of the Board
- have provided to Lori for consideration

e) Volunteer sign-up sheet updates – Kit

ask about skills or interests of potential volunteers

- all forms to go to Lori who will work with Irene
- follow-up with volunteer by phone to ask skillset and interests

f) AGM date, logistics, notice of election – Chris

- officially have until December 31st for membership meeting
- need to have ratification of COVID health protocols for Centre before opening
- looking to have meeting on August 25th at 1:30
- 30 people required for quorum
- have to attend by notice of intention
- present potential budget, to be ratified in February
- publish in Echo about meeting details
- **Moved** to have August meeting Mary/Tony

CARRIED

g) Echo – Chris/Ken

- Chris and Ken have been pulling together a few articles and publishing the Echo
- ask in Echo who wants to run an activity or which activities are they interested in.
- go to Pharmasave for continued support
- more expenses expected for repair and repositioning of air handling unit
- **MOVED** Tony/Kit

CARRIED

7. Adjournment at 10:53 a.m.

Next board meeting Tuesday, August 10, 2021 at 9:45 a.m.

Submitted by Diana Mumford, Secretary