



SECHELT SENIORS ACTIVITY CENTRE

5604 Trail Ave, Sechelt BC

604-885-3513

Sechelt Seniors Activity Centre Minutes of the January 4, 2022, Board Meeting.

Attending: Tony Stroud, Roy Wren, Gillian Smith, Christine O'Brennan, Douglas Smith, Kit Artus, Linda Stroud, Marni Mulloy, Sylvia Graber, Wilma Lorimer.

Meeting called to order at 10:00 a.m., by Tony Stroud, Interim President.

1. Motion to accept the agenda.
Moved: Wilma, Second: Linda
Carried.
2. Motion to accept the minutes of the December 20, 2021 minutes.
Moved: Wilma, Second: Roy
Doug and Gill did not receive a copy of the minutes. Linda will e-mail.
Carried
3. No Correspondence.
4. Old Business
 - a) Noted that the minutes of the 2020 and 2021 AGMs will be presented at the 2022 AGM.
A tentative date for the 2022 AGM set as February 16, 2022.
The date and/or format of the AGM may change depending on COVID and Provincial Health Orders.
 - b) Financial reports will be required for the AGM.
 - c) Committee reports will be required prior to the AGM.
 - d) Banking. Only Tony and Sylvia have signing authority at the moment. Agreed there should be at least 3 and Roy will be the third signatory.
Linda has the bank forms and will facilitate arrangements.
Moved: Wilma. That Tony, Sylvia and Roy be signatures for bank accounts and that Chris and Ken be removed from bank signing authority.

Second: Kit. Carried.
5. New Business
 - a) AGM Feb – dealt with
 - b) Annual Reports – Dealt with
 - c) Recognition of previous President Chris and Vice President Ken.
Following discussion it was decided that Tony will write a personal letter of thanks to both Chris and Ken. A letter of thanks will also be published in the Echo. All to be signed on behalf of the Interim Board.



SECHELT SENIORS ACTIVITY CENTRE

5604 Trail Ave, Sechelt BC

604-885-3513

- d) Swearing in for new members of the Interim Board. Doug Smilth, Kit Artus, Marni Mulloy, Wilma Lorimer.
- e) Discussion of complaint resolution mechanism. Gill Smith recused herself and left the meeting.
After much discussion as to the best way to move forward, it was agreed that a 3 step process will take place:
 - i) Tony will speak to both parties and ask if they are willing to try and resolve this matter at a meeting between themselves, perhaps with Kit as a mediator.
 - ii) If the parties agree, a meeting will take place with both parties and Kit. Each of the parties may bring along a member in good standing as a support if they wish.
 - iii) If agreement cannot be reached the Centre will appoint a professional mediator. This will incur costs to the SSAC.

It was requested that ALL members of the Board receive copies of the full complaint and all correspondence.

The Board was in agreement and Gill was invited to return to the meeting. Gill had packages of information that she wishes the Board to read. These were distributed.

6. Committee Reports

- a) Opening Protocols – Kit
Risk assessment and control measures do not need to change. SSAC is following the protocols regarding ventilation, cleaning etc.
Committees have all completed Risk Assessment for their activities and Committee Chairs need to ensure these are followed.
We must be firm with our requirements for masks and vaccination passports. Suggested that we move to quality paper masks rather than cloth.
The Centre will purchase masks for those that come wearing fabric masks.
The Risk Assessment documentation needs to be available to everyone, in a binder not on a computer. Binders have to be kept up to date.
Requirement for a 3rd “booster” shot was discussed. Determined that unless the PHO issues an order regarding third shots, double vaccinated is enough for now.
- b) AGM date to be published Website, Echo, Coast Reporter.
- c) Fundraising and Grants – No Report
- d) Kitchen – Lori – Norma Pruden is preparing a report.
- e) Legislative and Policy – Kit – this committee is temporarily suspended
- f) Maintenance – Bob M. - No report. Tony noted Bob remains very busy as he is the only member of the committee.
- g) Management and Database Sub- committee – Tony – Work continues



SECHELT SENIORS ACTIVITY CENTRE

5604 Trail Ave, Sechelt BC

604-885-3513

- h) Membership - Tony – Some issues with membership card numbering. Present 1124 members.
 - i) President's Report – All covered
 - j) Rental and Activity - Lori- Qigong, Saturdays. Tai Chi Thursdays. A group called Pionairs, people that worked in the aviation industry are looking for space. Jan 22nd Poker night will be rescheduled. Dance proposed for March 19th.
 - k) Special Events – Lori – Driftwood Players will be looking for space. Lots of interest once COVID allows Sylvia offered to help with questions regarding previous funding for "Coats of Paint."
 - l) Nominating Committee – Kit and Margaret. Doug was asked to join the committee as it should include a Past President. Doug agreed and has the thanks of the Board.
 - m) Treasurers Report – Sylvia- Sylvia expressed her concern that the Centre continue to be managed as a Non- Profit entity going forward. Tony notes that the previous President has left the Centre in a good financial position.
- 7 Additional: Doug Smith has requested a copy of Lori's job description.

Next Meeting: January 18, 2022, at 10:00 a.m.