



SECHELT SENIORS ACTIVITY CENTRE

5604 Trail Ave, Sechelt BC

604-885-3513

Board Minutes Nov 9th, 2021

PRESENT: Chris Kane, Ken White, Tony Stroud, Gillian Smith, Roy Wren, Lori Stemmler (scribe)

1. Call to order

- Opened by Chris at 10:08 AM

2. Agenda

- Chris asked for mover from floor.
- Ken moved to adopt agenda, seconded by Gill. Passed.

3. Adoption of minutes (Oct 12, 2021)

- Moved by Gill for amendments to minutes, 4 points for clarification
- Addition of vote on Activity Fees, and
- Alter words and phrases to present more accurate summary

Roy moved to pass updates to minutes as discussed, to be shared with board prior to next meeting. Seconded by Ken.

4. Operational Updates (Lori)

- Overview of protocol and head count, with traffic flow provided
- Activity Schedule was reviewed, with addition of Tai Chi as rental, open to SSAC members to attend. Discussion of protocols in place for community event, specifically for BC Regulations and SSAC protocol. Cleaning between activities discussed.
- Rentals reviewed that displaced activities in November and December.
- Kitchen Schedule and updates of volunteer lunches.

5. Correspondence

- Linda Willan has tendered her resignation due to time constraints.

6. Business Arising from the Minutes

- Discussions on committees, generated from sharing of update as per prior minutes.
- Gill offered to head communication committee. Not voted on (no second mover) as focus groups have proven to be more beneficial, with a specific task assigned within a tighter time frame.

7. Reports and New Business

- President's Report: Review of Capital Requirements, specifically the aging dishwasher and HVAC, without reserves in place.
- Financial statements did not capture YTD as presented by bookkeeper. Tabled for next meeting, as the accurate information is required.



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- Discussions on content of statements as to monthly or YTD with comparison to budget.
- Board vacancies were discussed and what is required to attract members to key roles on the Board.

8. Overview of Community Involvement (D at L)

- Roy provided a detailed overview of proposed new seniors build, with 20% allocated as affordable. He will continue with an active role on this committee, but they are a few years off from construction start.
- Roy would like involvement with another organization, with options discussed.
- Gill provided update from Senior Planning Table, with the meeting focus being on emergency designated facilities. SSAC had applied a few years back and were waiting for the installation of a generator, interrupted by staffing changes. Gill will continue this pursuit through SPT to initiate further conversations of SSAC being designated as an emergency hub.

9. Call to close

- Roy called meeting to close at 11:34, seconded by Tony.