



SECHELT SENIORS ACTIVITY CENTRE

5604 Trail Avenue, Sechelt B.C. V7Z 0H9

June 8th, 2022 at 10am Craft Room

Start: 10:07 am

Attendees: Gillian Smith, Roy Wren, Sylvia Hockley, Mark Garland, Fred Baines, Douglas Smith, Alison Kowalewski, Viktor Kiss, Val Galat (recorder)

Regrets: Ken Legge, Jim Quirk

- 1) Welcome - Welcome to our new Board member Douglas Smith, as Previous President. Gill swore him in.
- 2) Approval of the amended Agenda - MOTION/CARRIED by Roy/Alison.
- 3) Approval of the May 18th Board meeting minutes - MOTION/CARRIED by Fred/Mark.
- 4) President's Report - Eric Kristiansen was hired on a 3 month probationary period. His hours are 9-3 Monday-Thursday, and occasionally on Fridays.
 - Appreciation for everyone who has stepped up to work in the office.
 - Next board meeting we will discuss the Button Program,
 - Grant from RISE for \$2400 may have to be returned. It is mini grant from Vancouver Coastal Health, but we are looking with them for ways to keep it.
 - \$4490 grant for the dishwasher has been given to us. We have until next year to spend the money.
 - The Sunshine Coast Community Forest approved our letter of intent, and we have been asked to submit a full grant application. Thanks to Helen Ward for her efforts.
- 5) Human Resource Report - The board welcomes our new hire Eric Kristianson. Gwen Austen and staff continue their excellent job running the front office. Hours will be adjusted, as summer schedule will soon begin. A Volunteer appreciation lunch is expected to be in August, but no firm date is set yet.

New membership cards are at the post office. This means forms for new members will no longer be needed. Viktor is backing up the info. Suggested we occasionally make a printout. Viktor wants to move the data base to the Google cloud: not expensive, we wouldn't have to worry about security or back up, and we can also potentially access the database externally from SSAC. Roughly \$5-7/month.

He met with volunteers last week, and thinks they are a great bunch, and Gwen feels she can help anyone who needs assistance. Merrilee asked if she can have another training session, and would then help train others. Viktor is happy to assist.

6) Ten minute question period - Fred brought up email correspondence between Board members in recent weeks. Remarks on protocols were discussed.

-Alison suggests we make more motions and voting to have more action.

If you want to have a discussion about anything bring a motion.

Having our second board meeting every month helps us to have discussions.

-Fred comments about the minutes: action items don't have dates or follow up. How do we proceed? Suggested we set time frames. Val said she would keep track and follow up.

-Where are the committees? Once a month they should provide a report. We did not inherit committees, which has made it difficult to proceed. ACTION: Fred will prepare promotional posters and contact committee chairs.

-Alison discussed non-members having access to SSAC. A temporary membership was thought a way to allow some flexibility to bring people to the Centre. We can use the membership cards which we have that are a different colour to identify these people. **MOTION:** Move that we in principle we start offering short term membership. Details to be confirmed. Alison/Roy CARRIED

MOTION: Move that we allow temporary memberships for 1 week at \$5 beginning immediately. Val/Doug CARRIED

7) Correspondence - how to deal with correspondence addressed to 'All Board Members'. Sylvia asked who should be responsible for responding to emails. Formally they were passed on to the president, then to the person responsible for that area. Once there is an answer the president responds back. If addressed to the entire board it was passed on to them to review and comment. We agreed we should acknowledge all emails.

8) Adjournment Val/Roy CARRIED 11:28 am

Next board meeting Wednesday June 22nd at 10am – Craft Room

