



**SECHELT SENIORS ACTIVITY CENTRE 5604 Trail Avenue,
Sechelt B.C. V7Z 0H9**

May 18th, 2022 at 10:09 am

Attendees: Gillian Smith, Jim Quirk, Viktor Kiss, Roy Wren, Alison Kowalewski, Mark Garland, Ken Legge, Sylvia Hockley, Fred Baines, Val Galat (recorder)

1) Welcome

2) Approval of the (amended) Agenda: MOTION/CARRIED by Roy/Fred.

3) Approval of the May 4th Board meeting minutes: MOTION/CARRIED by Sylvia/Fred.

4) President's Report - Doug Smith willing to be our past president on the Board. MOVED to appoint Doug: Roy/Viktor MOTION/CARRIED.

Rental inquiries are up. Yestertones want to discuss joint fundraiser/rentals.

5) Treasurer's Report - Alison presented financial information. Thanks was given to all who helped with a review. Discussion of preparing a draft revised budget ensued, including the possibility that we could increase prices, and whether or not we should still have an office manager.

Incomes need to be reviewed. Rental increases, events, fundraising, and memberships were also discussed.

Intention: a proposed increase for prices for food items, two tiered pricing for more expensive frozen entrées, to begin June 1, 2022.

Perhaps we could expand the hours, have coffee/muffins available.

Gill suggested possibility of having different type of memberships, ie not just yearly, but to allow vaccinated people to become members while visiting the Coast.

Instructor costs for some activities are costing more than the revenue generated.

Increase some short term activity costs by a dollar, shuffle times for some activities, have prepaid cards available. Rental agreements could increase to pay for the cost of rental of our facility.

We could consider charging by square footage for use of our space.

A Committee could review viability and profitability.

Generate Legacy donations.

Activity Coordinators could meet to discuss any rate changes, timing and requirements with a committee.

Proposal: We increase kitchen fees and meal costs, rental fees.

Day directors could be reinstated.

ACTION: Gill willing to temporarily take on heading the Activities Committee. Roy/Ken willing to take on investigating rentals. Mark to write an article for the ECHO about attracting committees.

6) Maintenance Report - Gutters were overflowing; one of the downpipes was cleared.

Bus trip was canceled, the door was fixed and both the inside and outside having been cleaned.

Thank you to those who did the work.

-Ken was approached about non-members hiring out our bus. For 30\$/day we can rent out, up to 30 days/year, as per the insurance. To be reviewed.

-Locks at front and back doors have been looked at, but still require attention.

7) Fundraiser Report - Payment towards Helpage Canada is about to be sent, a total of \$6727 was raised.

8) Kitchen Committee Report - Jim had a meeting with the Kitchen staff. They were unaware of our financial losses. It has been noticed that there are still isn't the crowds we had previously. There was agreement to raise most of the prices.

-The kitchen will have frozen entries only while Emily is away June15-July 1. During the summer plans to provide twice a week frozen entrees and soup/sandwiches re being considered.

9) Human Resource Updates –

a) Volunteers – Gwen is doing a great job organizing office volunteers; day directors need to step up and help as a resource for the volunteers.

b) Hiring Office Manager - Two interviews occurred. Discussion of their strengths ensued.

10) We need to discuss allowing or not allowing unvaccinated members or non-members into the Centre on a regular basis. Suggested we offer short term memberships for when someone wants to bring in a guest, or to allow a non-member who want to come in for the Kitchen service. Suggested that a temporary membership could be given as long as they are double

vaccinated. ACTION: Viktor will take a survey to be taken about SSAC Covid protocols going forward.

ADJOURNED 12:35 Ken/Roy

Next board meeting Wednesday June 8th (not 1st) at 10am – Craft Room

Val Galant