

SECHELT SENIORS ACTIVITY CENTRE
5604 Trail Avenue Sechelt BC

Minutes

October 5, 2022 at 9:30am Craft Room

Attendees: Gillian Smith, Roy Wren, Ken Legge, Sylvia Hockley, Fred Baines, Alison Kowalewski, Richard Ward, Val Galat (recorder)

Regrets: Viktor Kiss, Mark Garland, Doug Smith, Jim Quirk

Start: 9:32 a.m.

1) Welcome

2) Approval of the Agenda: MOTION/CARRIED by Sylvia/Alison.

3) Approval of the September 21st, 2022 Board meeting minutes: MOTION/CARRIED by Fred, Sylvia.

4) Correspondence: BC Hydro sent notice that our usage has increased 150 liters of water/day more than 1 year ago.

Bus needs another inspection. Ken to handle both issues.

5) New Board Member Introduction - Richard Ward. Motion to appoint as a new Board member at large. MOTION CARRIED by Ken/Val. The oath was successfully given.

6) Committee reports

a) Bus: a monthly payment will be arranged for insurance. Bus rental-will review costs after 6 months, which is late November. We want/need to recruit more drivers.

b) Human Resources: Sylvia - planning on redefining the manager's job description.

c) Kitchen: Ken-Motion about purchasing a new dishwasher and selling the old one. \$10,292 for new one, plus \$2000 for labour to remove and install the dishwashers.

MOTION to proceed with the purchase of a new dishwasher. MOTION/CARRIED by Richard/Roy. Agreed that future fundraising will be directed to that purchase. We need two induction cooktops. Ken to purchase.

d) Treasurer's Report: Alison-tickets and memberships are pre paid, which differs income. MOTION: That we take the prepaid accounts of membership and activity cards and realize the amount at the time of sale. MOTION/CARRIED by Val/Ken.

Discussion of savings and finance committees to make recommendations. Viktor is working on having payments to be made offset, ie online.

e) Fundraising & Grants: Sub committee titles ie for special events, entertainment, etc. to be implemented.

Collene Sand and Jay Alexov are organizing the Hallowe'en Hoedown.

A complete package of fundraising processes will be prepared by Ken.

Richard provided requirements for BINGO. Discussion ensued. Richard will apply for the license. Hopefully it can begin in January 2023.

Resiliency Grant application (by the Vancouver Foundation to be used to help recovery from Covid) was submitted by Helen Ward.

The New Horizons grant also applied by Helen Ward is to be applied for new computer equipment and training.

f) Rentals & Activities: reviewing for viability and proper promotion. Reminder to complete incident reports if one occurs, and to be submitted to the office.

g) Tech: Fred-Review of how to spend the Grant, and getting a supplier. A meeting with Soundwerks to discuss the proposal is scheduled.

h) Membership & Volunteer: Alison-membership is picking up. A lot more kitchen people have volunteered after an email request was sent to members. Processes seem to be working.

i) Maintenance & Security: No report.

j) Communication: Cathy Kiss and Toni Bolton are now on this committee.

k) Legislation: differed to November.

l) President's Report: Volunteer luncheon was a great success, thanks to Alison and Sylvia.

7) Old Business: none

8) New Business - Discussion of Agenda Items for General Meeting on October 26th. Covid protocol to be updated. Val will make a motion on whatever is decided at the GM. Discussion of Board's position on the current Covid Policy.

9) Adjournment 12:00 Fred/Richard, MOTION CARRIED

Next regular board meeting Wednesday October 19th at 9:30am – Craft Room

