



**SECHELT SENIORS ACTIVITY CENTRE 5604 Trail Avenue,  
Sechelt B.C. V7Z 0H9**

**Minutes**

January 18, 2023 at 9:30am Craft Room

Attendees: Roy Wren, Mark Garland, Ken Legge, Alison Kowalewski, Richard Ward, Viktor Kiss, Val Galat (recorder), Jim Quirk (arrived 10:00am), Gillian Smith (via telephone for L&L report), Douglas Smith (arrived 11:53am)

Regrets: Sylvia Hockley

1) Welcome - Start: 9:32 am

2) Approval of the Agenda - amended to remove Managers report, added Insurance under New Business. MOTION/CARRIED Richard/Mark

3) Approval of the December 14th, 2022 Board meeting minutes MOTION/CARRIED Alison/Richard, Ken opposed

4) Correspondence - A letter was received by Cathy Kiss in regards to bus trips.

5) Committee reports:

Manager's Report - canceled

a) Bus - Alison heard from a volunteer Maryann Brabander, who has come forward about her company, called Care For A Lift. She works with a person named Ryan from Coastal Rides. This could be a collaboration, perhaps she can use our bus to drive members. She could bring our members to the store, or for lunch at SSAC, etc. Suggested she come and discuss with the bus committee. ACTION: A meeting will be set up and reported to the board.

[Care For A Lift](http://CareForALift.com) Careforaliftservices.com. Other services: Getting there, We are service.com

b) Human Resources: in Camera discussion

Alison: Met with Emily, and with Liz Mathews to train her in the kitchen. An honorarium may be set up, but if over \$200/yr she must be on payroll. Should we hire her on a part time basis?

MOTION: To hire for limited hours to assist Emily as required. MOTION/CARRIED Alison/Mark.

c) Kitchen (see HR comments above). Ken reported the new dishwasher is about \$16,000 which includes installation and motor. The grants and donations covered all but \$1000. We are hoping the old dishwasher sale will cover that cost. A chemical cleaner for the dishwasher needs changing.

The new clothes washer is installed, roughly costing \$1500.

d) Treasurer's Report - Alison: the budget committee met this week. She recommends raising our membership by \$5, and choosing a month to implement, to cover our operating costs. Then we wouldn't need to raise activity fees. July was suggested. Discussion ensued.

MOTION: Move that we increase the membership fee from \$30 to \$35/year. In doing so we can maintain activity fees, as of July 1st, 2023. MOTION/CARRIED Richard/Jim  
APPROVAL of budget for AGM of MOTION/CARRIED Ken/Mark

e) Fundraising & Grants - Ken met with Sue Grenville and Brian Coxford, and spoke to Bev Coxford on the phone. Planning on approaching the membership to consider a donation for the year. This will be sent out via letter and email.

MOTION: To send out the donation request to the membership. MOTION/CARRIED Ken/Alison  
Other fundraising ideas:

BC Ferry Raffle - to start in May, sell 1000 tickets at \$10/ticket. The prize will be \$1000 worth of BC Ferry Experience Cards.

Suggested we sell art that we hang on the walls.

Ads for the Echo, stating "XXX supports the Senior Centre". We would charge \$75/month.

Should we get a new logo?

High praise for the new group on this cmte.

Upcoming Events: Mardi Gras Feb 18.

50/60/70s Music with a DJ March 18.

Mexican Night May 6.

Several grants in the works but nothing confirmed to report.

f) Rentals & Activities - no report.

g) Tech - Viktor: have purchased the tv and sound bar. Purchasing with Soundworks fell through; we weren't high end enough. He is speaking to various vendors including Bill at Strait Music. We may have to order vendor by vendor. Hoping to get the amplifier quickly, and the lunchroom equipment as well.

h) Membership & Volunteer - Alison: mentioned that the quarterly report shows the income differences from 4\$ to 6\$ activities.

Kitchen needs more volunteers. Can we do a volunteer fair on a Saturday, to explain all the areas that are needed?

Less than 10% of the members do 90% of the work. To be tabled for the next meeting.

i) Maintenance & Security - Ken: Toilet has been fixed, as it had been leaking.

Hoping to remove the wood tiers along the side of the building.

j) Communication - Viktor: Articles that feature events should be on the front of the ECHO.

Featuring a volunteer every issue. Ads needed, perhaps even 6 month placements.

Discussion of communication within the board.

k) Legislation, Bert Caswell attended. We have almost completed the constitution with a few changes they have been emailed to the Board. There was discussion of the board terms, perhaps 2 years for the executive, and eventually for directors. We can work out staggering this so that half the board stays every year. Past president position: this requirement was discussed. Their main job is heading the nomination, and the lifetime membership committees. Discussion of having a criminal check as a requirement: Ken explained his position, believing it should be everyone or no one. Gill says those who have access to records and assets, and the bus drivers should have it, but the average volunteer is not putting anyone at risk. We can work out the details.

Tabled for now; Roy to bring up with Bill at the next Legislative and Legal meeting. Bill is reviewing our insurance policy to see if this is a requirement.

6) Old Business:

a) Suggested we mention in the next ECHO that people should consider themselves to join the Board of Directors. Mark to start working on the forms for the nominations, for the AGM.

b) We need a location for storing unused dining chairs. Discussion ensued. Suggested we expand the shed. Can we reconfigure or declutter the shop/storage room. Tabled.

Life Member application discussed. MOTION: that we accept the application as a lifetime member. MOTION/CARRIED Ken/Doug. To be presented along with the other one approved in December at the 2023 AGM.

7) New Business: Ham Operator Training - Roy: can the ham operator training occur with non members? Larry Peterson would like to run this. More information to be provided.

\*\*Board Members who will run again: Roy, Val, Richard, Ken possibly, Mark

We need to submit nominations for ourselves.

Not continuing: Viktor, Sylvia

No decision: Alison, Jim, Gill

Insurance board and criminal member check - Roy to review and bring to the leg cmte.

8) Adjournment Ken/Val passed 12:05pm

Next regular board meeting Wednesday, February 15th, 2023 at 9:30am – Craft Room

The image shows two handwritten signatures in black ink. The first signature is 'Val' and the second is 'Galat'. Both are written in a cursive, flowing style.