



**SECHELT SENIORS ACTIVITY CENTRE 5604 Trail Avenue,
Sechelt B.C. V7Z 0H9**

Minutes

November 16, 2022 at 9:30am Craft Room

Attendees: Gillian Smith, Roy Wren, Alison Kowalewski, Sylvia Hockley, Viktor Kiss, Val Galat (recorder)

Regrets: Mark Garland, Fred Baines, Richard Ward, Jim Quirk, Ken Legge, Doug Smith

As quorum was not reached we adjourned until December 14th. However, for those present we proceeded with discussions.

Manager's report: Eric - activity levels are going up. Changing gatherings like the board game cafe to promote other gatherings, like the friendship tea.

Hoping to secure a donated electric piano to try out in the centre.

Blue Western dance Nov 26, and *Kilbirnie Station* Dec 10.

More Christmas markets coming.

Could use some assistance as a back up for the weekend activities. Eryl Shindel assisted in an incident of a volunteer who collapsed and has completed the appropriate report.

Committee work is being centralized online with the assistance of Viktor.

Praise for Emily for being organized and having the kitchen running when she was away.

Kitchen: Finding a solution for volunteer replacement.

Alison: provided the unofficial income statement for October. Income is better by about \$6,000.

Ticket and financial report will report differently as they will show from when purchased.

Discussion on not charging or raising the fees or activities that do not cost the Centre directly, ie cards or mahjong, and that perhaps some activities should fund others. Plus using the pass card.

Activity committee: Would like to discuss changing the start date of the increase in fees from January to February, to see if we have an increase in revenue. Suggested we speak to people in activities to get feedback for increasing fees. Also it was suggested that the recruitment of members could keep costs down. Roy offered to visit all program areas to get their opinion on increasing revenue through higher program fees along with an increase in membership fee.

Activities/committees that overlap: reminder to be mindful of this if the activity/committee isn't technically your jurisdiction.

Viktor: discussed what he is doing with calendars and schedules for the office and board.
He is updating lists, to coordinate for the kitchen requirements.

Future vision for SSAC: he requests we all have a look and comment on line.

Discussion ensued.

Sit down times with Viktor can be set up to learn processes. Self help will also be online; all this will assist future boards so that they have documentation to follow and to be able to understand our decision making.

Communication cmte needs more time to proof items before they get sent to be published.

AV proposal: concerned about wiring and tripping hazards for the lunch room.

Discussion ensued, hoping to have compatible portable equipment.

AV for the auditorium is vital.

Discussion on fixing some urgent minor repairs immediately for the auditorium.

Need to decide on the kitchen hours over the holidays. The Christmas lunch is December 16th.
The kitchen is closed from December 19 - January 3rd.

Proposed we close the Centre from December 23-Jan 3.

Proposed we reduce the office hours the week of December 19th to 10-2, keeping the greeter from 9:30-1:30.

Discussion on revisiting when the membership expiry date should be, whether the first of the calendar year, or any time of the year.

Christmas lunch: Volunteers needed to organize door prizes, music, tickets and advertising.

Roy: states that not all board members have submitted their criminal check.

8) Adjournment 12:04 Roy/Sylvia

Next regular board meeting Wednesday **December 14** th at 9:30am – Craft Room