



## SECHELT SENIORS ACTIVITY CENTRE

5604 Trail Avenue, Sechelt B.C. V7Z 0H9

Minutes

February 15, 2023 at 9:30am Craft Room

Attendees: Roy Wren, Richard Ward, Alison Kowalewski, Ken Legge, Mark Garland, Sylvia Hockley, Val Galat (recorder)

Regrets: Viktor Kiss, Douglas Smith, Jim Quirk

1) Welcome 9:34 am

2) Approval of the Agenda MOTION/CARRIED Richard/Alison

3) Approval of the January 18th, 2023 Board meeting minutes MOTION/CARRIED Mark/Alison

4) Correspondence - In a letter to the Board, Gillian Smith resigned as president and proposed to take the manager position, as it had become vacant. The Board approved her proposition.

5) Committee reports:

Manager's Report - none

a) Bus - Ken: New bus driver named Maryanne Brabander

b) Human Resources - Alison/Sylvia: Eric has left SSAC, and Gill has been hired as the new manager. She will start her regular hours March 13th, though she will be in the office occasionally before then.

Liz Mathews is taking over the kitchen while Emily is away.

Investigation into being able to provide benefits for paid employees is being explored.

c) Kitchen - Ken: everything is up and running. The old dishwasher is still for sale with some follow up happening on leads.

d) Treasurer's Report - Alison: Bottom line looks good. We are not in the red. The year end will be available for the AGM. MOTION: To implement outsourcing a company or person to do payroll. MOTION/CARRIED Ken/Alison.

e) Fundraising & Grants - Ken:

Fundraising cmte: lottery getting ready for May for BC Ferries, getting paintings for the walls at SSAC will be implemented, and will be for sale. Hoping to get companies to advertise in the ECHO.

Grants - Alison: had a meeting with Helen Ward, about the executive director grant which is proceeding. An email request to the Vancouver Foundation about another grant submission has not been acknowledged nor responded to.

f) Rentals & Activities - Entertainment Cmte: Appreciation stated for their hard work. There has been one Line Dance with another one coming soon.

It has been suggested to try a weekly afternoon get together in the lunch room with live music for members.

Discussion about non members being allowed and whether these activities should actually be a rental.

g) Tech - Mark: Audio equipment has been ordered. Some issues with supplies are ongoing.

h) Membership & Volunteer - Alison: Memberships are going very well. Volunteer coordinator job will be taken over by Rita Petrescu. Marilee Martell will be coordinating new volunteers. Kitchen committee board liaison will now be Alison.

i) Maintenance & Security - Ken: Toilets have been replaced as there were leaks. A quote for an ant infestation issue is being considered.

j) Communication - An email report was provided by Cathy Kiss. The Board has decided that we will proceed to get out a March issue of the ECHO. This committee requires access to our social media accounts. The duplicate Facebook site needs to be removed. SSAC needs a new administrator for our communications and databases.

k) Legislation & Legal - Roy: A draft copy of the corrected Constitution and Bylaws was provided. Roy reviewed the changes. Discussion ensued. MOTION: To recommend the latest Constitution and Bylaws updates be presented at the AGM. MOTION/CARRIED Richard/Mark.

#### 6) Old Business:

- a) We need a location for storing unused dining chairs. Discussion ensued on this. The storage room might work if there was more space. The storage room needs reorganization. More storage is needed overall. The wheelchair lift can be utilized to move items to higher places.

#### 7) New Business -

- a) Finalize AGM agenda - Val sent out the draft which was reviewed and amended.
- b) Bingo and Lunch for non members: Sylvia provided a few options. Alison MOTION: That we allow guests to come with a member for lunch with a 2\$ surcharge for their meals. MOTION/CARRIED Alison/Richard. Richard: MOTION: For Bingo to allow a member to bring two guests, for a one month trial period beginning immediately. MOTION/CARRIED Richard/Mark.
- c) AGM election Committee - Roy to discuss with Doug. Another board meeting will be called very soon.

8) Adjournment 12:08 Val/Mark

AGM to be held March 8, 2023 1:30 PM - Auditorium

Next regular board meeting Wednesday, March 15th, 2023 at 9:30am – Craft Room

Val Galat