

**SSAC BOARD MEETING**  
**10:00 am Craft Room**  
**September 27th, 2023**

**Attendees:** Richard Ward, Alison Kowalewski, Bert Carswell, Chris O'Brennan, Gillian Smith, Mark Garland, Val Galat (recorder)

**Regrets:** Lisa Brown, Alister Blair, Douglas Smith

**Welcome - start time: 10:00 am**

**Approval of Agenda - MOTION to pass the agenda**, moved by Mark, seconded by Alison, passed unanimously.

**Approval of Minutes** from BoD meeting of August 16th, 2023 **MOTION to approve**, moved by Chris, seconded by Bert, passed unanimously.

**Matters Arising - (list) none**

**Correspondence:** Resignations from board members John Keller and Andy Koberwitz. The Board appreciates their contributions and wishes them well.

Appointment of Susan Grenville as a Board member. **MOTION to approve her appointment**, moved by Bert, seconded by Val, passed unanimously. Bert performed the swearing in of the oath of office.

**Presidents Report** - memberships are increasing, things seem to be going well. We now have nearly 1600 members.

**Treasurer's Report - Bus report** Expenses outweigh the revenues. The bus committee has met, and have some new proposals. There is a proposed schedule. **MOTION to accept that we will defer discussion on the bus pending review of the outcome of the new schedule and policy**, moved by Val, seconded by Bert, passed unanimously.

**Manager's Report** - There are many rental inquiries, and hoping to get more long term rentals. Many activities are back, plus some new ones, including evening line dance, country two step, Latin fitness class, chess, Spanish Cafe, and a calming dog in the lounge.

The new lunchroom serving system is working great, over all.

On October 4th Emily will be offering a turkey dinner for the lunchtime entre.

The Shania concert was canceled, as there were not enough tickets sold.

### **Committee Reports**

**Kitchen - (Alison)** no report. Alison will bring to the cmte a suggestion about using plastic to wrap muffins and such, and for guests to start providing their own take out containers.

**IT - (Mark/Alister)** - Myseniorcentre.com - Seeking approval for how to proceed. A ZOOM meeting was held with the owners of this software, where it was requested to get a quote for the full system. However it was noted it won't work for Pickleball, ordering meals, and it will put too much technology at the Centre door; also there is no guarantee we would receive grant funds to pay for this project. However the membership database needs upgrading. This company does have a program to handle this, at the cost of about \$2000.  
**MOTION to move ahead with the membership database**, moved by Bert, seconded by Mark, passed unanimously.

Mathew from Mainstay Computing is our new computer administrator. Our Best Buy protection plans have been canceled.

**Communication (Gill)** - The *POST Group Water* battle for awareness of water issues on the Coast. They requested to place an article in the ECHO, but board decided it wasn't appropriate.

**HR - (Mark)** - no report

**Maintenance** - no report. Bob Maveety and Chris Hadaway will be available to assist with maintenance issues. A major inspection of our ventilation system needs to be done. We do need a new Maintenance Director to join the Board. A request for one will be posted in the next ECHO.

**Audio Visual - (Mark)** - The dining room speakers, mixer and microphone additions are in progress of being set up.

**Legislative and Legal - (Bert/Val)** - Review Completed Policies and Procedures manual, Policies 1-5 (see below). Bert suggested we post a policy once a month in the ECHO. The board made a few suggestions for updates. A Health and

Safety bulletin board is in the hallway by the auditorium. **MOTION to accept the Policies 1-5, as corrected**, moved by Chris, seconded by Bert, passed unanimously.

**Sponsorships and Donations - (Richard)** - Donation campaign report: It is going very well. There have been some substantial donations to the affordable lunch program.

**Special Events - (Lisa) no report** The dance on Saturday, September 23rd, went very well; the final tally is not yet available.

**Any Other Business** - none

**Harmony Hall Senior Centre reciprocal membership** - This Gibsons senior group proposed that we could purchase memberships for half price at the other groups' centre. Discussion ensued. **MOTION to accept reciprocal discounted memberships from Harmony Hall Senior Centre**. Moved by Bert, seconded by Alison, passed unanimously.

**Adjournment 11:30**

**Next Board meeting will be October 18th, 2023**

Val Sabat