

SSAC BOARD MEETING

May 22th, 2024

9:30 am Craft Room

Minutes

Attendees: Richard Ward, Bert Carswell, Alison Kowalewski, Chris Twaits, Susan Grenville, Jay Alexov, Pam Demers, Val Galat (recorder)

Regrets: Gail Riddell, Lisa Brown, Gillian Smith

Welcome 9:31

Approval of Agenda – approved unanimously

Approval of Minutes – Apr 24 MIN - Approved

(Alison/Chris) New SSAC Staffing Proposal – the business of the office has led us to believe we need a full-time office manager. A budget projection was presented, which demonstrated it would be affordable. This would require an increase in the yearly membership fee to \$40.

MOTION that we proceed with this proposal. Moved by Bert, seconded by Chris.

Moved that we accept amendments just made to the job description document.

Moved by Bert, seconded by Chris, approved unanimously.

MOTION to accept the original. Moved by Bert, seconded by Chris. Passed unanimously.

Matters Arising – Forming of Committees- Richard presented a committee chart which the Board provided input. **MOVED that these committees be established.** Moved by Bert, seconded by Alison. Passed unanimously.

Past President Board Position - Discussion as to whether we need to fill it.

ACTION: The Governance committee will review and make recommendations for the fall GM.

Hiring a Student Kinesiologist - Richard stated so far no one has applied, but he will repost the position at SFU.

Correspondence – none

President's Report – ACTION: we will ask Matthew at Mainstay Computing to do an educational session for Microsoft 365. Bingo update: progressive prize won yesterday. Profit on the day going into the SSAC Gaming account was \$1,053. SSAC gaming account balance is now over \$10,000.

Treasurer's Report – [Budget - prelim 2024 \(Board\).pdf](#)

[SSAC April activities rpt.pdf](#)

We are in good shape.

Maintenance Report – no report

Manager's Report – activities and rentals are thriving. The communications committee is doing well.

Committee Reports

Audio Visual () – no report

Bus (Alison) – Rolls of the committee members need to be defined.

Communication (Gill) - Progress is being made on the website and we have a keen new volunteer who will focus on social media.

Food Services - Suggested we consider adjustments in meal pricing but in keeping with the parameters of the affordable lunch program.

Governance - (Bert/Val) - Changes for the Constitution: [constitution updates 2024 - Agenda.pdf](#)

HR (Chris) - no report

Health, Safety and Security (Bert) – no report

IT () – no report

My Senior Center Report (Alison) – New key tags ordered

Special Events (Lisa) - no report

Sponsorships and Donations (Richard) – no report

Strategic Planning (Bert) - [SSAC Forward Planning May 16th 2024 copy.pdf](#)

Any Other Business –

(Richard) Academic Educational Education for Seniors - Gail said she would like to get academics to come in and provide presentations, like a lecture series. The cost would be minimal.

ACTION: Gail will be asked to create a presentation.

(Pam) Suggested recruiting after-hours volunteers to monitor and ensure Kiosk registration & sign-in - (free activity session and/or membership as reward). Specifically geared towards members/want-to-be-members who have financial hardship. Discussion on how this might work without negatively affecting our finances. **ACTION: Pam and Alison to review and present a proposal at the next board meeting.**

Chris – Organizational Chart reviewed, and a consensus that it is correct.

ALISON – asked everyone to Google **Charity Growth Academy** and to read.

Next Board meeting will be June 19th, 2024 at 9:00 am; NOTE NEW START TIME

Adjourned 11:32

A handwritten signature in black ink that reads "Val Gulat". The signature is written in a cursive, flowing style.