

SSAC BOARD MEETING

December 17th, 2025

9:30 am Craft Room

MINUTES

Attendees: Richard Ward, Alison Kowalewski, Andre Casaubon, Birgit Stefani, Gail Riddell, Jay Alexov, Jeff Weeks, Vicki Raw, Val Galat (recorder)

Regrets: Mark Patterson, Mark Garland

Welcome 9:30

Approval of Agenda

Approval of Minutes [Minutes BoD Mtg November 19 2025.docx](#)

Conflict of Interest on any item - none

Matters Arising/Action Items:

- **ACTION:** Jay will arrange for the doors in the Auditorium to be painted. **DONE**
- **Mark P:** A light Reno is needed for the green room; looking for ideas on how to use this room. Hopefully it can become a multi-functional space. **DONE** Mark met with Vicki and Gill and they are working on a multi-use plan for the space.
- **ACTION:** Board members requested to review the committee recommendations. **DONE** Standing or ad hoc committees will be implemented. They will be set up as quickly as possible. An email will be sent requesting participation.

Correspondence (Val) – 2 Emails in response to SSAC's stance on Supportive Housing:

[Supportive Housing Responses](#)

Executive Director's Report (Vicki) – We had a cyber security breach, which was caught quickly. MAINSTAY got us back on track and increased our security. Let Vicki know if you are not using your email much, as there is now a cost associated.

Vicki thanked the Board for their year-end giving.

Rethinking What Affective Governance Looks Like is a one-day workshop being held on January 21st, 2026. Currently it is full; however, we are first on the waitlist and that I hope to be able to attend with a member of the board. Please let her know if you can take part.

All of the staff were extremely grateful for their bonuses.

Treasurer's Report (Alison/Vicki) – [Profit and Loss Nov 2025](#)

Committee Reports:

Mark P - The **Safety and Security committee** met, and we are working on a Safety/Security Action Plan and will report back when we have a draft.

Any Other Business:

- **Christmas Lunch update** – everyone thanked for helping and for door prizes donated
- **Life Members**
- **Capilano University Sechelt Campus – Gail:** they are closing in April 2026. The building will either be leased, torn down, or sold. Discussion on whether this is something the Centre would be interested in or possibly collaborating with the Performance Arts.
ACTION: Gail will find out who to contact in Capilano University in North Vancouver to discuss going forward.
- There is a plan to have clear terms of references for Board Members, hopefully prepared before nominations at the SSAC AGM on March 25, 2026.

Adjournment: 10:55



Next Board meeting will be January 28th, 2026, at 9:30 am

ACTION: Gail will find out who to contact in North Vancouver to discuss going forward with acquiring Capilano University in Sechelt.