

SSAC BOARD MEETING
November 19th, 2025
9:30 am Craft Room

MINUTES

Attendees: Richard Ward, Vicki Raw, Mark Patterson, Gail Riddell, Birgit Stefani, Jay Alexov, Jeff Weeks, Andre Casaubon, Val Galat (recorder)

Regrets: Alison Kowalewski, Mark Garland

Welcome 9:30

Approval of Agenda

Approval of Minutes [GM ROUGH Minutes October 29th 2025.docx](#)

and [BoD Minutes for Oct 22 2025](#) Approved.

Conflict of Interest on any item - none

Matters Arising/Action Items:

- **ACTION:** Jay will arrange for the doors in the Auditorium to be painted. To be done Friday. New decorative strings of lights have been purchased by the Centre and will be installed by Andre. October 50/50 winner Michael Namvara will donate materials and his time, to install protective boards at the bottom of the south wall of the auditorium, in order to protect the drywall from damage from pickleball player impacts.
- **Mark P:** A light Reno is needed for the green room; looking for ideas on how to use this room. Hopefully it can become a multi-functional space. **Carry Forward.**

Correspondence (Val) – none

President's Report (Richard) –

- Gaming update – The application was submitted to BC Gaming for BC Seniors 50/50 Lottery Class A Partnership license (Feb 1st 2026 to Jan 31st 2027). Partner Seniors Centres – Campbell River, MacKenzie, Oliver, Gibsons. SSAC will hold the license and run the lottery. Partners will receive 30% of the value of their online and in-house sales (rent PAX unit for \$40 per month). SSAC will receive 30% of the value of our online and in-house sales plus 5% of the total jackpot as an administration fee.

- GM membership meeting report – voting quorum was reached, Jeff Weeks board position was ratified, and the proposed budget was passed unanimously. A more detailed report will appear in the December ECHO.

Executive Director's Report (Vicki)

- Members can now load their wallets or pay for memberships by **e-transfer**.
- We are now set up with Canada Helps to accept donations. This week we received confirmation of a substantial six-figure gift of securities through this portal.

Treasurer's Report (Alison/Vicki) – Profit and Loss October 2025

Committee Reports:

Communication (Gail) - communications report to SSAC 2 Nov 2025.docx

No other reports were submitted.

Any Other Business:

- **formation of governance related committees** Committee Recommendations

ACTION: Board members requested to review the committee recommendations document.

website access - MOTION to request that the executive director has access to the back end of the SSAC website, in order to make necessary edits in a timely fashion. Richard will write to Edmund with this request. Moved by Andre, seconded by Jay. Approved unanimously.

Christmas Lunch – Board donations for door prizes can go to Vicki.

The office will be closed from December 22, 2025 to January 4, 2026.

During the Christmas closure, Sunshine Coast Rotary will be providing a light lunch, refreshments, crafts, music Mon-Wed (22nd – 24th & 29th – 31st). A schedule of events will appear in the December ECHO.

In camera – none.

Adjournment: 10:41.

Next Board meeting will be December 17th, 2025, at 9:30 am

Val Salter

ACTION ITEMS:

ACTION: Board members requested to review the committee recommendations.