

SSAC BOARD MEETING
February 18th, 2026
9:30 am Craft Room

MINUTES

Attendees: Richard Ward, Alison Kowalewski, Mark Garland, Jeff Weeks, Andre Casaubon, Vicki Raw, Birgit Stefani, Gail Riddell, Val Galat (recorder)

Regrets: Mark Patterson

Absent: Jay Alexov

Welcome 9:31 am

Approval of Agenda

Approval of Minutes [SSAC January 28 2026 BoD Mtg Minutes](#)

Conflict of Interest on any item

Matters Arising/Action Items:

- **ACTION:** The safety committee will discuss how to manage situations when someone who appears to be an unhoused person wants to use our facilities. Ongoing by the committee.
- **Fundraising Committee – deferred**
- **Human Resources Committee - deferred**

Correspondence (Richard) – Email from Karen Hansen from BC Gaming, indicating she would be auditing February's 50/50 draw.

Executive Director's Report (Vicki) –

- Bylaws have been reviewed.
- Ryan Blades from Capilano University called and said the property is being assessed and that they are considering offering a short-term lease. They understand we are considering partnerships with other groups and that we are open to leasing back space to Capilano University for any programs they may wish to continue offering on the Coast.
- Preparing for the AGM while considering the federal government and the societies act regulations. Packages must be sent by March 3rd.

Treasurer's Report (Alison/Vicki) – [01 - Jan 2026 - Profit and Loss](#)

Committee Reports:

Board Committees:

Governance Committee

Executive Committee – met to discuss bylaws, with recommendations to the Board.

Finance Committee

Fundraising Committee

Human Resources

Operating Committee:

Branding Committee

Any Other Business:

1. Vicki will share the draft Safety and Security matrix; Board did not seem to receive the document before the meeting. **Deferred**
2. Mark P. is doing a
3. review of all the storage areas in the building to try to consolidate and make more efficient. Will also be assessing needs and how to best utilize the available spaces including the "green room" next to the stage.
4. **Special Resolutions – proposed changes to Bylaws for AGM** - The Board discussed the proposed amendments to the Bylaws and once the lawyer has provided a final document, Vicki will circulate by email for Board approval so the Special Resolution can be included in the AGM package.

MOTION That the Board accepts the special resolutions as presented, to go forward to the membership for approval at the AGM. Moved by Jeff, seconded by Andre. Approved unanimously.

Val - Election committee logistics. Richard is on the nomination committee. He will also approach members to be on the election committee.

In camera:



Adjournment: 11:15 am

Next Board meeting will be March 18th, 2026, at 9:30 am

ACTION: Mark P/Vicki to share the draft Safety and Security matrix.