SSAC BOARD MEETING
September 23rd, 2026
9:30 am Craft Room

MINUTES

The Mission of the Sechelt Seniors Activity Centre Society is to support and enhance the lives of our members, by providing mental and physical stimulation and social experiences.

Attendees: Vicki Raw, Mark Garland, Jeff Weeks, Mark Patterson, Andre Casaubon, Gail Riddell, Jay Alexov, Jane Whittleton, Val Galat (recorder)

Regrets: Birgit Stefani

Welcome 9:29 am

Approval of Agenda

Approval of Minutes Minutes BoD Mtg August 26th 2026.pdf

Conflict of Interest on any item

Matters Arising/Action Items:
ACTION: Mark P will research a little more on the BC Property Tax Deferment program and give the information to Vicki for an ECHO article. **Deferred**
ACTION: Vicki will create a sign for events regarding photography. **In Progress**
ACTION: Roles and Responsibilities are being created for the Privacy Officer position. **Deferred**
ACTION: to determine parameters/limits of the Executive Committee's authority

> **MOTION that the Executive Committee shall have the power to transact all regular business of the Society between meetings of the Board as authorized by the Board.** Moved by Val, seconded Mark G. Tabled until there is clarification on the role of the executive committee. **DEFERRED** until Governance session.

Correspondence – Our mailing address has changed to 5604 Trail Avenue, Sechelt, BC V7Z 2N7. Note, the box number has been removed, and we've been assigned a new postal code.

Executive Director's Report (Vicki) – We are spending a lot of time on MSC. We are trying to find a volunteer who would be our second banker. Spending time on strategic planning and governance. The dances have netted over $10,000 so far this year.

Treasurer's Report (Jeff/Vicki) – Balance Sheet and P&L for August 2026

August 8 2026 Profit and Loss

<u>Committee Reports</u>:

BOARD COMMITTEES

Executive Committee – no report
Finance Committee – no report
Human Resources Committee – no report

Fundraising Committee – deferred

OPERATING COMMITTEES

Branding Committee – meeting to be scheduled
Communications & Marketing – meeting to be scheduled
Food Services Committee (Vicki) – A deep clean of the kitchen will happen this weekend.
Health, Safety & Security Committee (Mark P) – Telus Security: A recommendation has been presented to update our current systems. **MOTION to adopt the recommendations to move forward with the TELUS Security upgrade.** Moved by Mark P, seconded by Jeff. Passed unanimously.

Operational topics for discussion/input:
(Vicki) Continuing the 50/50 Online Lottery: the income is steady, the gross average is about $11,000/month, and we should net approximately $20,000 for the year. Alison and Jurgen Kowalewski will be resigning at the end of the current licence. It is time-consuming, and we need volunteers to take it on. More centers are interested in participating. Vicki recommended going forward with renewing the licence.

(Mark G./Vicki) Changes happening in the MSC Committee due to Chris Twaits' resignation. Things are evolving as needed. Hoping to have members able to view and load their wallet online and view activities of the day. Hoping reporting will be easier.

Any Other Business:

Strategic Planning (Vicki). Questioned if this should be part of the Board meeting or have a separate meeting. Agreed that a separate meeting is preferred. Bigger changes will be considered.

Governance Responsibilities Spreadsheet. This will be part of our regular board meetings.

In Camera:

Adjournment: 10:12

Next Board meeting will be October 28th, 2026, at 9:30 am